

itWeekly Vehicle Checks

Name: Date:

The following items have been checked and where necessary, cleaned.

Windows Mirrors Lights/Reflectors Indicators Number plates

The following items have been checked and are working OK:

Headlights Parking Lights Brake Lights Indicators Horn Washers + Wipers

The following checks have been completed:

Visual tyre check Static brake test Rolling brake test

In addition to the daily check above the following items have also been checked and are OK

Under Bonnet

- Engine oil level
- Engine coolant level
- Brake and clutch fluid levels
- Screen wash level
- Fan/alternator belt tension

Tyres:

- Pressure
- Tread depth
- Outer sidewalls
- Inner sidewalls

Wiper blade condition

Issues detected / Action taken